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No. A-24012(10)/2016

Date:- 07-08-2020

OFFICE MEMORANDUM

Subject:- Re- Constitution of Women Cell in this office.

A committee has been reconstituted at MSME-DI, Ahmedabad named "WOMEN CELL" to address grievances of women at work place in supersession of earlier O.M. above cited number dated 14/02/2019. The staff employed for work directly or through any agency/contractor, servant (Women Maids, Female Research Scholars etc.)

The committee would also address the grievances of women as defined by the "Women at work place bill, 2010".

The complaint committee constituted at MSME-DI, Ahmedabad includes the following members:

- |                                     |               |
|-------------------------------------|---------------|
| 1) Ms. V.B. Joshi. Office Supdt.    | - Chairperson |
| 2) Smt. S.V. Pathak, Instructor     | - Member      |
| 3) Smt. R.N. Makwana, Tea Maker/MTS | -Member       |

All grievances pertaining to women can be brought to the notice of committee for taking appropriate action till further order.

This issues with the approval of Director.

(T.K. SOLANKI)

SSO/Asstt. Director(Admn.)

For Director In Charge

To,

1. Ms. V.B. Joshi, Office Supdt.
2. Smt. S.V. Pathak, Instructor

for information.

3 Smt. R.N. Makwana, Tea Maker/MTS

Copy to :-

- 1) The Dy. Director I/c Br. MSME-DI, Silvassa
- 2) The Asst. I/c Br. MSME-DI, Rajkot
- 3) Copy by Circulation to all officers & staff members at HQ
- 4) SENET Division for uploading on our website.
- 5) PA to Director.

For Director In Charge