

Application Formats for the Activity No.6(Corporate Governance Practices) for claiming reimbursement for acquiring company structure by adopting Corporate Governance or Limited Liability Partnership (LLP) framework under the Marketing Assistance and Technology upgradation in MSMEs Scheme under NMCP.

1. Name of the MSME unit :
2. Office address with Fax No.,
E-mail ID and Mobile No. of the owner :
3. Category (Gen./SC/ST/Woman) :
4. Types of the products manufactured by the unit :
5. (i) EM Number/SSI Registration :
(Enclosed an attested copy)
(ii) Proof of MSME status and functional status of the unit as on the date of acquiring company structure(As per format F.6.1) :
6. Details of the expenditure incurred for getting the corporate structure as per follow :

Sr. No.	Activity	Amount to be considered calculating subsidy for the	Actual Expenditure	Amount to be considered for the subsidy
1.	Registration fees/ Statuary fee	Max. 50% of expenditure will be considered for reimbursement		
2.	Fees paid to Chartered Accountant (CA) and legal expert	Max. 50% amount as per the documentary evidence. Limited to Rs.25,000/-		
	Total amount due for reimbursement	The GoI assistance will be subject to max. Rs.45000/- per MSME unit.		

All the above payments should be supported by the receipts in original.

7. Kindly reimburse the amount of Rs.....(Rupees towards expenditure incurred for acquiring company structure by adopting Corporate Governance or Limited Liability Partnership (LLP) framework, as per the scheme provision.
8. Pre-receipt to be furnished as per **Format-6.2**

Declaration

i) That the aforesaid Company/Firm/Establishment(s) have not availed reimbursement/subsidy/grant/incentive for acquiring company structure by adopting Corporate Governance or Limited Liability Partnership (LLP) framework under any other scheme operated by Central Govt. (including O/o

ii) I (full name).....S/o.....
Managing Director/Director/Partner of M/s. (complete
address) hereby declare that the particulars given in the application are correct.
In case the statement/information furnished in the application/documents
later found wrong/incorrect/misleading. I do hereby liable to pay to the
Government on demand the full amount received by me as reimbursement in
respect of above mentioned activity, within seven days on the demand being
made by the government.

Name & Signature of Managing Director/
Director/Proprietor/Partner of SSI unit (Full Name)

Format

CERTIFICATE

This is to certify that M/s.....with Office at
..... & factory located at
.....dtd. Is a MSME unit as per
MSME Development Act-2006 and is in production at the time of acquiring
company structure by adopting Corporate Governance or Limited Liability
Partnership (LLP) framework.

OR

AFFIDAVIT*

I.....S/o.....
Managing Director/Director/Proprietor/Partner*, M/s.....
with their Regd. Office at and factory
located at With
E.M.No..... dtd..... do hereby solemnly
affirm and declare as under :

- i. The Company/Firm/Establishment has been a MSME unit as per MSME Development Act-2006 and has been functional and in production at the time of acquiring company structure by adopting Corporate Governance or Limited Liability Partnership (LLP) framework.
- ii. As per books of account, the total investment (original purchase value) in plant & machinery in the Company/Firm/Establishment as on Is Rs.....(Chartered Accountant Certificate dtd..... to this effect is attached)
- iii.

Signed on this day of dt.....

DEPONENT

VERIFICATION :

I do solemnly affirm that the contents of the Affidavit are true to the best of my knowledge and belief.

DEPONENT

Date :

Place :
(Note)

*On a Stamp Paper (of Rs.10/- min.) in Delhi/amount as applicable in the respective State duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal and Notary Registration No.) or First Class Magistrate.

Format - 6.2

Name of the Industry _____

Address _____

Phone Number _____

PRE-RECEIPT (IN TRIPLICATE)

Received a sum of Rs. _____ (Rupees _____)
from the MSME-DI, _____ towards the reimbursement of expenses
incurred for acquiring company structure by adopting Corporate Governance or
Limited Liability Partnership (LLP) framework at _____

Rubber Stamp of the Unit
Signature of the Authorized Person (on Revenue Stamp)

Note : Please read the instructions while preparing this pre-receipt.

INSTRUCTIONS

1. Please use the A-4 size paper only.
2. Please do not fill in the amount in the pre-receipt. Leave the portion blank. The Office of MSME-DI will fill it up after calculating the amount due to you.
3. Please ensure the authorized person of your unit signs at the places indicated for signatures of the authorized person on revenue stamp.